

### ABOUT THE EVENT

Fine Food Australia, Australia’s premier food exhibition, will take place from 2–5 September 2024 at the Melbourne Convention and Exhibition Centre.

Pacific Trade Invest (PTI) Australia has secured a stand to showcase **eight** Pacific Island exporters. PTI Australia will cover the trade show exhibition stand costs for the exhibitors.

***PTI Australia is now accepting applications for Pacific businesses to take part in the Pacific Showcase at Fine Food Australia 2024.***

Applications close Friday 29 March 2024.

### ATTENDEE RESPONSIBILITIES

Successful applicants will be required to:

- pay for return airfares to Australia, accommodation, meals and other incidental costs while in Australia for the Fine Food show as well as costs and logistics for their sample transportation.
- provide feedback on the exhibition and report on sales generated on completion of the trade show. All information is treated as ‘commercial in confidence’ and only used for internal reporting unless agreed otherwise.
- respond to a short survey about your experience with PTI Australia’s services.

### VISA SUPPORT

PTI Australia will provide a letter of support if required.

### SUBMISSION INSTRUCTIONS

Complete this form and email it to Jeremy Grennell :

[Jeremy.Grennell@pacifictradeinvest.com](mailto:Jeremy.Grennell@pacifictradeinvest.com)  
by Friday 29 March 2024

### ATTENDEE DETAILS:

Company Name ..... Year Founded .....

Your Name ..... Position Title .....

Telephone Number ..... Mobile Number .....

Address..... Country .....

Phone (landline)..... Mobile .....

Email ..... Facebook .....

Website..... Instagram..... LinkedIn .....

Are you a women-owned/led business? (Y/N) .....

Number of community members impacted by your existing business (e.g. coffee exporter buys coffee from 100 farmers which supports their families totalling 500 family members - total impact is 600 people) .....

Are you a manufacturer, exporter, producer or other (please specify) .....

What name would you like to be listed as in the Fine Food directory? (Company or brand name) .....

Name of your Australian distributor or retailer (if none please write “N/A”) .....

## CONDITIONS FOR ELIGIBILITY

### Do you have (please tick) :

- A 2024 marketing plan
- A product list including specifications of your product range
- FOB AUD pricing (full price list required)
- A clear understanding of shipping and packing requirements of the industry
- A clear understanding and ability to conform to the requirements of Australian quarantine
- Supply of samples for importers at exhibition
- Business cards
- Printed material such as company fliers and product catalogues
- High resolution (or vector art) versions of your branding elements and logos
- Products packaged with barcodes
- Documentary proof provided that is in the name of the applicant / business listed in this application form

### Do you agree (please tick)

- To attend and be present every day at the show in Melbourne from Sunday 1<sup>st</sup> to Thursday 5<sup>th</sup> September 2024
- A small storage space will be available inside each counter. The space will be unlockable. I understand that PTI Australia will not be liable if my stock is lost or damaged. By ticking this box I agree to this condition
- Successful applicants who withdraw after being accepted into PTI Australia's Pacific Showcase at Fine Food Australia will be required to pay a \$3,000 cancellation fee which will be used to offset costs incurred when securing their place at the show. (This fee does not apply to applicants who do not withdraw or withdraw before 14 July 2024.) By ticking this box I agree to this condition
- Successful applicants take part at their own risk. PTI Australia specifically denies liability for any loss or injury caused through a party or parties participation in this initiative. PTI Australia recommends that applicants seek independent professional advice before making commercial decisions reliant on this initiative. This indemnity includes any costs incurred by PTI Australia (including legal costs on a solicitor-client basis) in defending any actions, proceedings, claims and demands or in being represented at proceedings, inquiries or inquests. By ticking this box I agree to this condition

## ADDITIONAL CHARGES (OPTIONAL)

Inclusion into the new products showcase by Fine Food Australia (Approx \$275 incl. GST) - This is an optional service offering, let us know if you are interested.

## COMPANY SUMMARY

Please provide a **50 word** summary of your company and its products which will be included in the online Exhibitor profiles on the Fine Food Australia website and show guide. Profiles that are greater than 50 words will be edited down.

( See example in blue box)

### EXAMPLE COMPANY SUMMARY

Pacific Trade Invest Australia is the region's lead export facilitation, investment and tourism promotion agency.

We work with exporters from the Pacific Islands to promote their products to international markets. Visit our Pacific Showcase to try the different flavours and products the Pacific Islands has to offer.

## ATTENDEES

If selected who will attend Fine Food Australia 2024 on behalf of your company?

(This is required so PTI Australia can arrange your exhibitor passes for the event.)

Name .....

Position Title .....

Email .....

Mobile number.....

Resident of (Country) .....

Name .....

Position Title .....

Email .....

Mobile number.....

Resident of (Country) .....

Name .....

Position Title .....

Email .....

Mobile number.....

Resident of (Country) .....

Name .....

Position Title .....

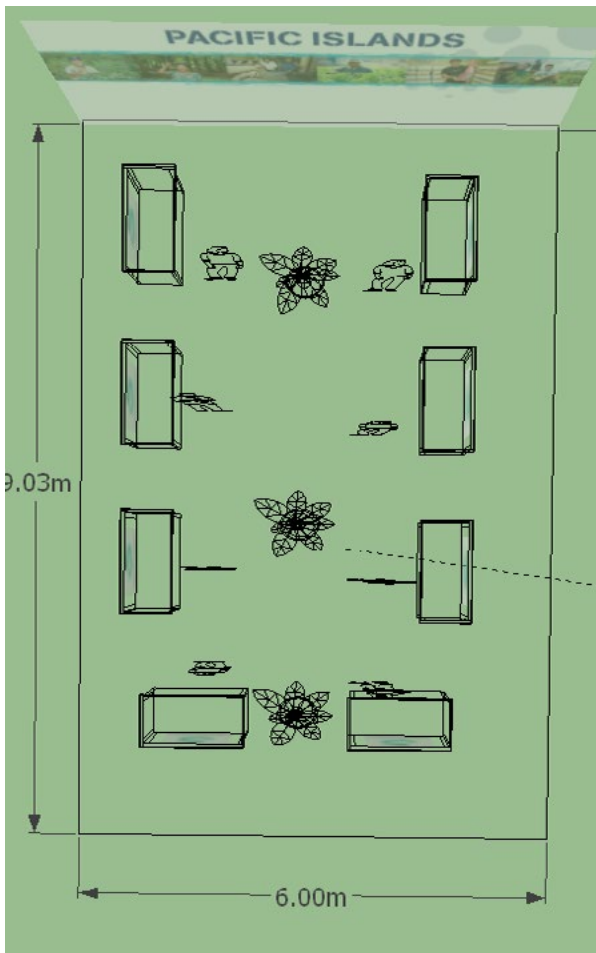
Email .....

Mobile number.....

Resident of (Country) .....

## STAND LAYOUT

A small non-lockable storage space will be available under each counter.



**PRODUCTS (PLEASE ATTACH PHOTOS OF EACH OF YOUR PRODUCTS.)**

Product 1 .....  
Type of product (eg: vanilla bean).....  
Brand name.....  
Sizes available .....  
FOB Pricing per unit .....  
Production capacity per month .....  
Countries currently exporting to .....  
Domestic sales? Y/N      Refrigeration required? Y/N  
Does the packaging and labelling comply with  
Australian requirements? Y/N  
Country of origin.....

Product 2 .....  
Type of product (eg: vanilla bean) .....  
Brand name.....  
Sizes available .....  
FOB Pricing per unit .....  
Production capacity per month .....  
Countries currently exporting to .....  
Domestic sales? Y/N      Refrigeration required? Y/N  
Does the packaging and labelling comply with  
Australian requirements? Y/N  
Country of origin.....

Product 3 .....  
Type of product (eg: vanilla bean).....  
Brand name.....  
Sizes available .....  
FOB Pricing per unit .....  
Production capacity per month.....  
Countries currently exporting to .....  
Domestic sales? Y/N      Refrigeration required? Y/N  
Does the packaging and labelling comply with  
Australian requirements? Y/N  
Country of origin.....

Product 4 .....  
Type of product (eg: vanilla bean) .....  
Brand name.....  
Sizes available .....  
FOB Pricing per unit.....  
Production capacity per month.....  
Countries currently exporting to .....  
Domestic sales? Y/N      Refrigeration required? Y/N  
Does the packaging and labelling comply with  
Australian requirements? Y/N  
Country of origin.....

**IF YOU HAVE MORE THAN FOUR PRODUCTS PLEASE SUBMIT THE DETAILS SEPARATELY.**

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**DECLARATION**

The information supplied here is correct to the best of my knowledge and I have completed all sections:

Name .....

Signature ..... Date .....

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**IMPORTANT LINKS**

Melbourne Convention and Exhibition Centre) <https://www.mcec.com.au/>

Accommodation: <https://www.mcec.com.au/plan-your-visit> ~ [www.booking.com](http://www.booking.com) ~ [www.airbnb.com.au](http://www.airbnb.com.au)